



Addendum No. 1

DATE: May 12, 2016

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

TO: Prospective Respondents
SUBJECT: Addendum No. 1
PROJECT NAME: Food Supplies
JJC PROJECT NO.: B16022

This Addendum forms a part of the Bidding and Contract Documents and modifies the original bidding document as posted on the JJC website. Acknowledge receipt of this addendum as specified at the bottom of page 2. FAILURE TO DO SO MAY SUBJECT BIDDER TO DISQUALIFICATION.

Bid Document Modification/Clarification:

1. Bids are due at 10:00 AM on May 24, 2016.

Questions Submitted:

1. On the pricing sheet, can we add columns to the right to describe our substitute items?
The pricing sheet has been revised and posted to our website at: <http://www.jjc.edu/business-auxiliary/purchasing/Pages/current-solicitations.aspx>.
2. For column H/Unit Price on the pricing sheet, do you want our case price there or should we normalize the price back to your pack size listed?
Please normalize back to JJC pack size listed.
3. For produce, do we fill out the pound price and each price both or do we fill out just one of the columns based on the item?
We would like this to include in the pricing columns any/all units of measure that you are able to provide of each type of item, (such as case, each, pound, etc.), as we have multiple needs for our different operations.
4. For the Ecolab chemicals, would you be able to share your Ecolab contract with us?
We do not currently have a contract with Ecolab.

5. Items # 17 & 18 page 10, being we are bidding non-foods are we still required to follow these two requirements?

Item # 17. This proposal lists the current items that we use, however, JJC would still like to see new products and better solutions to help to service our account better, whether it be containers, packaging options, chemicals or equipment. JJC wants to explore best practices and eliminate redundancy of similar products in various departments.

An allowance for working samples, (enough to test and determine viability), proportionate to the spend category/categories that the vendor is bidding on, (.05-1% of spend), would be acceptable.

Provide Scholarship Donation as vendor sees appropriate.

Item 18# Vendor should be able to provide reporting on these categories as they are a measurement of the vendor's ability to provide service on our account. This information will also be used to help improve bid process and ensure we have best pricing on the necessary procured items.

End of Addendum #1



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Please acknowledge receipt of these addenda by including this page with your proposal. Include your company name, printed name, title, and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

Issued by:

Janice Reodus
Director of Business & Auxiliary Services
Joliet Junior College
815.280.6643

I acknowledge receipt of Addendum #1.

Company Name

Printed Name

Title

Signature